
SUBJECT: EXCUSED ABSENCE

- I. **PURPOSE:** To establish a university excused absence policy for students participating as representatives of Southern Utah University at academic events, artistic performances, or as an athlete, manager, trainer in NCAA intercollegiate competitions, as well as high profile students serving the university interests.
- II. **EXCEPTIONS:**
 - A. Practice or rehearsal for any event is not eligible for consideration as an excused absence. (Exception: When SUU is the institutional host for a Conference or NCAA Championship, student athletes from SUU may be permitted to miss class for practice; however, every effort should be made to schedule such practice at a time with minimum effect on missed classes.)
 - B. This policy excludes those academic endeavors that require the completion of a predetermined number of contact hours, as in clinical/lab/studio experiences, field placements or internships. In these instances, the maximum number of absences

SUBJECT: EXCUSED ABSENCE

- a. It is the responsibility of the student to request from the instructor an opportunity to complete missed assignments, activities, and labs prior to excused absences.
- b. Students are responsible for all material covered in classes ~~missed~~, when their absences are excused.
- c. Students should be aware that excessive absences, whether excused or unexcused, may affect their ability to do well in class.
- d. Any student who feels he or she has been treated unfairly concerning absences may appeal via the process ~~class~~ described in Policy 11.4, Student Complaints.

IV. FACULTY RESPONSIBILITIES

A.

SUBJECT: EXCUSED ABSENCE

- c. All sanctioned activities serving the university interests must obtain final approval from the Associate Provost.
- B. NCAA Intercollegiate Athletic Competition must obtain approval from the Athletic Compliance Director, the SUU Athletic Director, and from the Associate Provost.
- VI. Students falsifying information in order to obtain a sanctioned excused absence or sharing information about a make-up examination with other students, is considered in violation of Policy 11.2 (Student Rights, Responsibilities and Conduct) and/or the Academic Honesty Section of the Student Handbook³.

³ Examples of university activities that will not be sanctioned as excused absences include sports clubs, intramural events, Greek activities (events/rushes), and career fairs.