

2. Body convened by the University President of designated University leaders at the Vice President level and equivalent leaders.
 3. Body convened by the University President that includes the President and the University's top administrators and representatives.
 4. Compilation of written documents for the creation, revision, suspension, or deletion of a University policy in one of the policy approval procedures. A policy Proposal may include drafts of new and revised policies, a statement regarding deletions of existing policies, and supporting documents.
 5. Any proposed changes to an existing policy that are not Non-Substantive Amendments.
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1. Authority to Establish Policy

The President's authority to develop policy for the institution, as delegated by the Utah Board of Higher Education, is subject to the approval of the Board of Trustees. On such matters, it is the duty of the President to prepare initiatives for response by the Board of Trustees. Except for consultation and advice as provided in the Utah System of Higher Education Policy R220 and for responsibilities specifically delegated by statute or by the Board of Higher Education, the actions of the Board of Trustees, as they affect institutional policies and operations, are limited to approval or disapproval of initiatives brought to them by the institutional President.

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6. Exigency Exception to Procedure/Temporary Policies

In the event the procedure set forth in this Policy would delay implementation of a new policy, or amendment to a current policy, beyond what is necessary under the exigencies understood to be present at the time, the President shall be authorized to immediately implement a new policy, or amendment to an existing policy, provisionally for a period of 150 days. The policy shall be clearly marked as “temporary,” and notice of the provisional policy or amendment to an existing policy, shall be sent to the President’s Leadership Council, Deans’ Council, Faculty Senate, Staff Association, Student Association, and Board of Trustees. During the 150 days within which the temporary new policy, or amendment to an existing policy, is effective, the review procedure set forth in Section IV.D. shall be followed prior as a condition to final implementation of the same. Temporary policies (including revisions and suspensions) will expire at the conclusion of the 150-day period or on the effective date of a relevant policy Proposal enacted through the regular approval procedure under this Policy, whichever occurs first. If no relevant policy Proposal is enacted through the regular approval procedure prior to the expiration date of the temporary policy, the temporary policy shall no longer be in effect and shall be removed, and the un-revised policy, if any, shall be reinstated in its previous state.

In extraordinary circumstances in which the normal policy governance procedure cannot be conducted or proceed practically, the Board of Trustees may approve the extension of temporary emergency policy or policies by six (6) months beyond their previously approved expiration date.

7. Effective Date and Publication of Policies

Unless provided otherwise, all policies are effective upon adoption by the Board of Trustees and are to be published as soon as reasonably possible on the University’s Official Policies website.

8. Hierarchy of Policies and Policy Interpretation

University policies are the official policies of the University. Unless expressly stated to the contrary, they are binding on University employees, students, and persons visiting or using the facilities or resources of the University. University policies exist within the following hierarchy of authority listed in the order below:

1. Federal and State Statutes, Regulations, and Court Rulings
2. Utah System of Higher Education policies
3. University policies
4. Division/College/School guidelines, practices, and standard operating procedures
5. Department, program, and office guidelines, practices, and standard operating procedures

In the event of a conflict between documents at different levels in the hierarchy of authority, the higher-level authority governs and the subordinate, lower-level document shall be read consistently with the higher authority and shall be revised to that effect if necessary. Moreover, guidelines, practices, standard operating procedures, forms, checklists, protocols, criteria, deadlines, or any other means of implementing or complying with a University policy shall be consistent with the University policy. In the event of a need for an interpretation of a policy or a decision on its application to particular circumstances, the Cabinet-level administrator or equivalent with authority over the responsible office for the policy has authority to do so. If a policy does not include an express provision about an exception to a policy, then any exceptions require approval of the applicable Cabinet-level administrator or equivalent and the University President.

