

Common Data Set 2010-2011

GENERAL INFORMATION

**A0. Respondent Information (Not for Publication)**

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Are your responses to the CDS posted for reference on your institution's Web site?  Yes  No  
If yes, please provide the URL of the corresponding Web page:

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**A4. Academic year calendar**

- |                                              |                                                         |
|----------------------------------------------|---------------------------------------------------------|
| <input checked="" type="checkbox"/> Semester | <input type="checkbox"/> 4-1-4                          |
| <input type="checkbox"/> Quarter             | <input type="checkbox"/> Continuous                     |
| <input type="checkbox"/> Trimester           | <input type="checkbox"/> Differs by program (describe): |
| <input type="checkbox"/> Other (describe):   |                                                         |

**A5. Degrees offered by your institution**

- |                                                 |                                                                     |
|-------------------------------------------------|---------------------------------------------------------------------|
| <input checked="" type="checkbox"/> Certificate | <input type="checkbox"/> Postbachelor's certificate                 |
| <input checked="" type="checkbox"/> Diploma     | <input checked="" type="checkbox"/> Master's                        |
| <input checked="" type="checkbox"/> Associate   | <input type="checkbox"/> Post-master's certificate                  |
| <input checked="" type="checkbox"/> Transfer    | <input type="checkbox"/> Doctoral degree<br>research/scholarship    |
| <input checked="" type="checkbox"/> Terminal    | <input type="checkbox"/> Doctoral degree –<br>professional practice |
| <input checked="" type="checkbox"/> Bachelor's  | <input type="checkbox"/> Doctoral degree -- other                   |

**B. ENROLLMENT AND PERSISTENCE**

**B1. Institutional Enrollment—Men and Women** Provide numbers of students for each of the following categories as of the institution's official fall reporting date or as of **October 15, 2010**. Note: Report students formerly designated as "first professional" in the graduate cells.

	FULL-TIME		PART-TIME		
	Men	Women	Men	Women	Non-Specific Gender
<b>Undergraduates</b>					
Degree-seeking, first-time freshmen	490	792	18	19	
Other first-year, degree-seeking	22	222	32	57	
All other degree-seeking	1562	1928	191	281	
<i>Total degree-seeking</i>	2307	2942	241	357	
All other undergraduates enrolled in credit courses	218	223	275	668	5
<i>Total undergraduates</i>	2525	3165	516	1025	5
<b>Graduate</b>					
Degree-seeking, first-time	59	18	101	211	
All other degree-seeking	61	26	136	176	
All other graduates enrolled in credit courses					
<i>Total graduate</i>	120	44	237	387	

Total all undergraduates: 7236



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**B2. Enrollment by Racial/Ethnic Category.** Provide numbers of undergraduate students for each of the following categories as of the institution's official fall reporting date or as of **October 15, 2010**. Include international students only in the category "Nonresident aliens." Complete the "Total Undergraduates" column only if you cannot provide data for the first two columns. **Report as your institution reports to IPEDS: persons who are Hispanic/Latino should be reported only on the Hispanic/Latino line, not under any race, and persons who are non-Hispanic/Latino multi-racial should be reported only under "Two or more races."**

Total Undergraduates (both degree- and non-degree-seeking)
156
314

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equivalent) degree-seeking undergraduate students who entered in Fall [REDACTED]

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**B14.** Final **2006** cohort, after adjusting for allowable exclusions \_\_\_\_\_  
(Subtract question B13 from question B12)

**B15.** Completers of programs of less than two years duration (total): \_\_\_\_\_

**B16.** Completers of programs of less than two years within 150 percent of normal time: \_\_\_\_\_

**B17.** Completers of programs of at least two but less than four years (total): \_\_\_\_\_

**B18.** Completers of programs of at least two but less than four-years within 150 percent of normal time:  
\_\_\_\_\_

**B19.** Total transfers-out (within three years) to other institutions: \_\_\_\_\_

**B20.** Total transfers to two-year institutions:  
\_\_\_\_\_

**B14.** Final **2007** cohort, after adjusting for allowable exclusions \_\_\_\_\_  
(Subtract question B13 from question B12)

**B15.** Completers of programs of less than two years duration (total): \_\_\_\_\_

**B16.** Completers of programs of less than two years within 150 percent of normal time: \_\_\_\_\_

**B17.** Completers of programs of at least two but less than four years (total): \_\_\_\_\_

**B18.** Completers of programs of at least two but less than four-years within 150 percent of normal time:  
\_\_\_\_\_

**B19.** Total transfers-out (within three years) to other institutions: \_\_\_\_\_

**C. FIRST-TIME, FIRST-YEAR (FRESHMAN) ADMISSION**

**Applications**

**C1. First-time, first-year (freshman) students:** Provide the number of degree-seeking, first-time, first-year students who applied, were admitted, and enrolled (full- or part-time) in Fall 2010. Include early decision, early action, and students who began studies during summer in this cohort. Applicants should include only those students who fulfilled the requirements for consideration for admission (i.e., who completed actionable applications) and who have been notified of one of the following actions: admission, non-admission, placement on waiting list, or application withdrawn (by applicant or institution). Admitted applicants should include wait-listed students who were subsequently offered admission.

Total first-time, first-year (freshman) men who applied	<u>1531</u>
Total first-time, first-year (freshman) women who applied	<u>2345</u>

Total first-time, first-year (freshman) men who were admitted	<u>1169</u>
Total first-time, first-year (freshman) women who were admitted	<u>1834</u>

Total full-time, first-time, first-year (freshman) men who enrolled	<u>490</u>
Total part-time, first-time, first-year (freshman) men who enrolled	<u>18</u>

Total full-time, first-time, first-year (freshman) women who enrolled	<u>792</u>
Total part-time, first-time, first-year (freshman) women who enrolled	<u>19</u>

**C2. Freshman wait-listed students (students who met admission requirements but whose final admission was contingent on space availability)**

Do you have a policy of placing students on a waiting list?  Yes  No  
 If yes, please answer the questions below for Fall 2010 admissions:

Number of qualified applicants offered a place on waiting list	_____
Number accepting a place on the waiting list	_____
Number of wait-listed students admitted	_____

Is your waiting list ranked?

If yes, do you release that information to students?

Do you release that information to school counselors?

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State residency	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Religious affiliation/commitment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Racial/ethnic status	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Volunteer work	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Work experience	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Level of applicant's interest	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>SAT and ACT Policies</b>				

**C8. Entrance exams**

A. Does your institution make use of SAT, ACT, or SAT Subject Test scores in

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SAT  
ACT

ACT

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**C10. Percent of all degree-seeking, first-time, first-year (freshman) students who had high school class rank within each of the following ranges (report information for those students from whom you collected high school rank information).**

Percent in top tenth of high school graduating class	<u>21.1</u>	} Top half + bottom half = 100%.
Percent in top quarter of high school graduating class	<u>46.0</u>	
Percent in top half of high school graduating class	<u>78.1</u>	
Percent in bottom half of high school graduating class	<u>21.9</u>	
Percent in bottom quarter of high school graduating class	<u>4.8</u>	

Percent of total first-time, first-year (freshman) students who submitted high school class rank: 83.3

**C11. Percentage of all enrolled, degree-seeking, first-time, first-year (freshman) students who had high school grade-point averages within each of the following ranges (using 4.0 scale). Report information only for those students from whom you collected high school GPA.**

Percent who had GPA of 3.75 and higher	<u>34.3</u>
Percent who had GPA between 3.50 and 3.74	<u>23.5</u>
Percent who had GPA between 3.25 and 3.49	<u>15.3</u>
Percent who had GPA between 3.00 and 3.24	<u>11.5</u>
Percent who had GPA between 2.50 and 2.99	<u>11.2</u>
Percent who had GPA between 2.0 and 2.49	<u>1.9</u>
Percent who had GPA between 1.0 and 1.99	<u>0.1</u>
Percent who had GPA below 1.0	_____
Percent not reported	<u>2.2</u>
	100%

**C12. Average high school GPA of all degree-seeking, first-time, first-year (freshman) students who submitted GPA:**  
3.49

Percent of total first-time, first-year (freshman) students who submitted high school GPA: 97%

**Admission Policies**

**C13. Application fee**

Does your institution have an application fee?  Yes  No  
Amount of application fee: \$40  
Can it be waived for applicants with financial need?  Yes  No

**If you have an application fee and an on-line application option, please indicate policy for students who apply on-line:**

**Same fee:**  \_\_\_\_\_

**Free:** \_\_\_\_\_

**Reduced:** \_\_\_\_\_

**Can on-line application fee be waived for applicants with financial need? Yes/no**

**C14. Application closing date**

Does your institution have an application closing date?  Yes  No  
Application closing date (fall): \_\_\_\_\_  
Priority date: \_\_\_\_\_

**C15. Are first-time, first-year students accepted for terms other than the fall?**  Yes  No

**C16. Notification to applicants of admission decision sent (fill in one only)**

On a rolling basis beginning (date): Decision sent immediately

By (date): \_\_\_\_\_

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Other: \_\_\_\_\_

C17. Reply policy for admitted applicants (fill in one only)

Must reply by (date): \_\_\_\_\_

No set date:  X

Must reply by May 1 or within \_\_\_\_\_ weeks if notified thereafter

Other: \_\_\_\_\_

Deadline for housing deposit (MMDD): \_\_\_\_\_

Amount of housing deposit: \$100

Refundable if student does not enroll?

X Yes, in full

Yes, in part

No

C18. Deferred admission: Does your institution allow students to postpone enrollment after admission?

Yes  No

If yes, maximum period of postponement: \_\_\_\_\_

C19. Early admission of high school students: Does your institution allow high school students to enroll as full-time, first-time, first-year (freshman) students one year or more before high school graduation?  Yes  No

C20. Common Application: Question removed from CDS. (Initiated during 2006-2007 cycle)

Early Decision and Early Action Plans

C21. Early decision: Does your institution offer an early decision plan (an admission plan that permits students to apply and be notified of an admission decision well in advance of the regular notification date and that asks students to commit to attending if accepted) for first-time, first-year (freshman) applicants for fall enrollment?  Yes  No

If "yes," please complete the following:

First or only early decision plan closing date \_\_\_\_\_

First or only early decision plan notification date \_\_\_\_\_

Other early decision plan closing date \_\_\_\_\_

Other early decision plan notification date \_\_\_\_\_

For the **Fall 2010** entering class:

Number of early decision applications received by your institution \_\_\_\_\_

Number of applicants admitted under early decision plan \_\_\_\_\_

Please provide significant details about your early decision plan: \_\_\_\_\_

C22. Early action: Do you have a nonbinding early action plan whereby students are notified of an admission decision well in advance of the regular notification date but do not have to commit to attending your college?

Yes  No

If "yes," please complete the following:

Early action closing date Ongoing

Early action notification date When made

Is your early action plan a "restrictive" plan under which you limit students from applying to other early plans?

Yes  No

**D. TRANSFER ADMISSION**

**Fall Applicants**

**D1.** Does your institution enroll transfer students?  Yes  No

(If no, please skip to Section E)

If yes, may transfer students earn advanced standing credit by transferring credits earned from course work completed at other colleges/universities?  Yes  No

**D2.** Provide the number of students who applied, were admitted, and enrolled as degree-seeking transfer students in Fall 2010.

	<b>Applicants</b>	<b>Admitted Applicants</b>	<b>Enrolled Applicants</b>
Men	359	235	160
Women	461	283	186
Total	820	518	346

**Application for Admission**

**D3.** Indicate terms for which transfers may enroll:

Fall  Winter  Spring  Summer

**D4.** Must a transfer applicant have a minimum number of credits completed or else must apply as an entering freshman?

Yes  No

If yes, what is the minimum number of credits and the unit of measure? \_\_\_\_\_

**D5.**

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**D9.** List application priority, closing, notification, and candidate reply dates for transfer students. If applications are reviewed on a continuous or rolling basis, place a check mark in the “Rolling admission” column.

**73 0 Td 36**

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**E. ACADEMIC OFFERINGS AND POLICIES**

**E1. Special study options:** Identify those programs available at your institution. Refer to the glossary for definitions.

Accelerated program

Honors program

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**F2. Activities offered** Identify those programs available at your institution.

- |                                                                |                                                       |                                                        |
|----------------------------------------------------------------|-------------------------------------------------------|--------------------------------------------------------|
| <input type="checkbox"/> Campus Ministries                     | <input checked="" type="checkbox"/> Literary magazine | <input checked="" type="checkbox"/> Radio station      |
| <input checked="" type="checkbox"/> Choral groups              | <input checked="" type="checkbox"/> Marching band     | <input checked="" type="checkbox"/> Student government |
| <input checked="" type="checkbox"/> Concert band               | <input type="checkbox"/> Model UN                     | <input checked="" type="checkbox"/> Student newspaper  |
| <input checked="" type="checkbox"/> Dance                      | <input checked="" type="checkbox"/> Music ensembles   | <input type="checkbox"/> Student-run film society      |
| <input checked="" type="checkbox"/> Drama/theater              | <input checked="" type="checkbox"/> Musical theater   | <input checked="" type="checkbox"/> Symphony orchestra |
| <input type="checkbox"/> International Student<br>Organization | <input checked="" type="checkbox"/> Opera             | <input checked="" type="checkbox"/> Television station |
| <input checked="" type="checkbox"/> Jazz band                  | <input checked="" type="checkbox"/> Pep band          | <input type="checkbox"/>                               |



**G. ANNUAL EXPENSES**



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**G5. Provide the estimated expenses for a typical full-time undergraduate student:**

	<b>Residents</b>	<b>Commuters (living at home)</b>	<b>Commuters (not living at home)</b>
Books and supplies:	<b>1600</b>	<b>1600</b>	<b>1600</b>
Room only:			<b>3700</b>
Board only:		<b>3800</b>	
Room and board total (if your college cannot provide separate room and board figures for commuters not living at home):			
Transportation:	<b>2400</b>	<b>2400</b>	<b>2400</b>
Other expenses:	<b>2400</b>	<b>2400</b>	<b>2400</b>

**G6. Undergraduate per-credit-hour charges (tuition only):**

PRIVATE INSTITUTIONS:	
PUBLIC INSTITUTIONS In-district:	220
In-state (out-of-district):	220
Out-of-state:	<b>726</b>
NONRESIDENT ALIENS:	

## H. FINANCIAL AID

**Please refer to the following financial aid definitions when completing Section H.**

**Awarded aid:** The dollar amounts offered to financial aid applicants.

**Financial aid applicant:** Any applicant who submits **any one of** the institutionally required financial aid applications/forms, such as the FAFSA.

**Indebtedness:** Aggregate dollar amount borrowed through any loan program (federal, state, subsidized, unsubsidized, private, etc.; excluding parent loans) while the student was enrolled at an institution. Student loans co-signed by a parent are assumed to be the responsibility of the student and **should** be included.

**Institutional scholarships and grants:** Endowed scholarships, annual gifts and tuition funded grants for which the institution determines the recipient.

**Financial need:** As determined by your institution using the federal methodology and/or your institution's own standards.

**Need-based aid:** College-funded or college-administered award from institutional, state, federal, or other sources for which a student must have financial need to qualify. This includes both institutional and non-institutional student aid (grants, jobs, and loans).

**Need-based scholarship or grant aid:** Scholarships and grants from institutional, state, federal, or other sources for which a student must have financial need to qualify.

**Need-based self-help aid:** Loans and jobs from institutional, state, federal, or other sources for which a student must demonstrate financial need to qualify.

**Non-need-based scholarship or grant aid:** Scholarships and grants, gifts, or merit-based aid from institutional, state, federal, or other sources (including unrestricted funds or gifts and endowment income) awarded solely on the basis of academic achievement, merit, or any other non-need-based reason. When reporting questions H1 and H2, non-need-based aid that is used to meet need should be counted as need-based aid.

**Note: Suggested order of precedence for counting non-need money as need-based:**

- Non-need institutional grants
- Non-need tuition waivers
- Non-need athletic awards
- Non-need federal grants
- Non-need state grants
- Non-need outside grants
- Non-need student loans
- Non-need parent loans
- Non-need work

**Non-need-based self-help aid:** Loans and jobs from institutional, state, or other sources for which a student need not demonstrate financial need to qualify.

**External scholarships and grants:** Scholarships and grants received from outside (private) sources that students bring with them (e.g., Kiwanis, National Merit scholarships). The institution may process paperwork to receive the dollars, but it has no role in determining the recipient or the dollar amount awarded.

**Work study and employment:** Federal and state work study aid, and any employment packaged by your institution in financial aid awards.

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**Aid Awarded to Enrolled Undergraduates**

**H1.** Enter total dollar amounts **awarded** to enrolled full-time and less than full-time degree-seeking undergraduates (**using the same cohort reported in CDS Question B1, “total degree-seeking” undergraduates**) in the following categories. (Note: If the data being reported are final figures for the **2009-2010** academic year (see the next item below), use the **2009-2010** academic year's CDS Question B1 cohort.) Include aid awarded to international students (i.e., those not qualifying for federal aid). **Aid that is non-need-based but that was used to meet need should be reported in the need-based aid column.** (For a suggested order of precedence in assigning categories of aid to cover need, see the entry for “non-need-based scholarship or grant aid” on the last page of the definitions section.)

Indicate the academic year for which data are reported for **items H1, H2, H2A, and H6** below:

**2010-2011** estimated or  **2009-2010** final

Which needs-analysis methodology does your institution use in awarding institutional aid? (**Formerly H3**)

Federal methodology (FM)

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**H2. Number of Enrolled Students Awarded Aid:** List the number of degree-seeking full-time and less-than-full-time undergraduates who applied for and were awarded financial aid from any source. **Aid that is non-need-based but that was used to meet need should be counted as need-based aid.** Numbers should reflect the cohort awarded the dollars reported in H1. Note: In the chart below, students may be counted in more than one row, and full-time freshmen should also be counted as full-time undergraduates.

	<b>First-time Full-time Freshmen</b>	<b>Full-time Undergrad (Incl. Fresh)</b>	<b>Less Than Full-time Undergrad</b>
a) Number of degree-seeking undergraduate students (CDS Item B1 if reporting on <b>Fall 2010</b> cohort)	1267	5106	691
b) Number of students in line <b>a</b> who applied for need-based financial aid	1042	4069	411
c) Number of students in line <b>b</b> who were determined to have financial need	811	3469	360
d) Number of students in line <b>c</b> who were awarded any financial aid	808	3449	346
e) Number of students in line <b>d</b> who were awarded any need-based scholarship or grant aid	802	3425	345
f) Number of students in line <b>d</b> who were awarded any need-based self-help aid	408	2011	195
g) Number of students in line <b>d</b> who were awarded any non-need-based scholarship or grant aid	321	703	2
h) Number of students in line <b>d</b> whose need was fully met ( <u>exclude PLUS loans, unsubsidized loans, and private alternative loans</u> )	122	354	15
i) On average, the percentage of need that was met of students who were awarded any need-based aid. Exclude any aid that was awarded in excess of need as well as any resources that were awarded to replace EFC ( <u>PLUS loans, unsubsidized loans, and private alternative loans</u> )	62.06%	62.2%	52.68%
j) The average financial aid package of those in line <b>d</b> . Exclude any resources that were awarded to replace EFC ( <u>PLUS loans, unsubsidized loans, and private alternative loans</u> )	\$6900	\$7659	\$5144
k) Average need-based scholarship or grant award of those in line <b>e</b>	\$5823	\$5874	\$3496
l) Average need-based self-help award ( <u>excluding PLUS loans, unsubsidized loans, and private alternative loans</u> ) of those in line <b>f</b>	\$2938	\$3792	\$3935
m) Average need-based loan ( <u>excluding PLUS loans, unsubsidized loans, and private alternative loans</u> ) of those in line <b>f</b> who were awarded a need-based loan	\$2974	\$3868	\$3994

**H2A. Number of Enrolled Students Awarded Non-need-based Scholarships and Grants:** List the number of degree-seeking full-time and less-than-full-time undergraduates who had no financial need and who were awarded institutional non-need-based scholarship or grant aid. Numbers should reflect the cohort awarded the dollars reported in H1. Note: In the chart below, students may be counted in more than one row, and full-time freshmen should also be counted as full-time undergraduates.

	<b>First-time Full-time Freshmen</b>	<b>Full-time Undergrad (Incl. Fresh)</b>	<b>Less Than Full-time Undergrad</b>
n) Number of students in line <b>a</b> who had no financial need and who were awarded institutional non-need-based scholarship or grant aid (exclude those who were awarded athletic awards and tuition benefits)	596	2065	108
o) Average dollar amount of institutional non-need-based scholarship and grant aid awarded to students in line <b>n</b>	\$5773	\$7489	\$4791
p) Number of students in line <b>a</b> who were awarded an institutional non-need-based athletic scholarship or grant	78	305	5
q) Average dollar amount of institutional non-need-based athletic scholarships and grants awarded to students in line <b>p</b>	\$7190	\$6873	\$3393

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**Note:** These are the graduates and loan types to include and exclude in order to fill out CDS H4, H4a, H5 and H5a.

Include:

- \* 2010 undergraduate class who graduated between July 1, 2009 and June 30, 2010 who started at your institution as first-time students and received a bachelor's degree between July 1, 2009 and June 30, 2010.
- \* only loans made to students who borrowed while enrolled at your institution.
- \* co-signed loans.

Exclude:

- \* those who transferred in.
- \* money borrowed at other institutions.

H4. Provide the percentage of the class (defined above) who borrowed at any time through any loan programs (institutional, state, Federal Perkins, Federal Stafford Subsidized and Unsubsidized, private loans that were certified by your institution, etc.; exclude parent loans). Include both Federal Direct Student Loans and Federal Family Education Loans.

46.46%

H4a. Provide the percentage of the class (defined above) who borrowed at any time through federal loan programs--Federal Perkins, Federal Stafford Subsidized and Unsubsidized. Include both Federal Direct Student Loans and Federal Family Education Loans. NOTE: exclude all institutional, state, private alternative loans and parent loans. 45.9%

H5. Report the average per-undergraduate-borrower cumulative principal borrowed of those in line H4. \$11,170

H5a. Report the average per-undergraduate-borrower cumulative principal borrowed, of those in H4a, through federal loan programs--Federal Perkins, Federal Staffo

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**Process for First-Year/Freshman Students**

**H8.** Check off all financial aid forms domestic first-year (freshman) financial aid applicants must submit:

- FAFSA
- Institution's own financial aid form
- CSS/Financial Aid PROFILE
- State aid form
- Noncustodial PROFILE
- Business/Farm Supplement
- Other: \_\_\_\_\_

**H9.** Indicate filing dates for first-year (freshman) students:







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	<b>Full-time</b>	<b>Part-time</b>	<b>Total</b>
a.) Total number of instructional faculty	232	96	328
b.) Total number who are members of minority groups	30	23	53
c.) Total number who are women	77	49	126
d.) Total number who are men	155	47	202
e.) Total number who are nonresident aliens (international)	20	5	25
f.) Total number with doctorate, or other terminal degree	179	30	209
g.) Total number whose highest degree is a master's but not a terminal master's	51	31	82
h.) Total number whose highest degree is a bachelor's	2	18	20
i.) Total number whose highest degree is unknown or other (Note: Items <b>f</b> , <b>g</b> , <b>h</b> , and <b>i</b> must sum up to item <b>a</b> .)	0	17	17
j.) Total number in stand-alone graduate/professional programs in which faculty teach virtually only graduate-level students	0	0	0

**I-2. Student to Faculty Ratio**

Report the Fall 2010 ratio of full-time equivalent students (full-time plus 1/3 part time) to full-time equivalent instructional faculty (full time plus 1/3 part time). In the ratio calculations

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### I-3. Undergraduate Class Size

In the table below, please use the following definitions to report information about the size of classes and class sections offered in the Fall 2010 term.

**Class Sections:** A class section is an organized course offered for credit, identified by discipline and number, meeting at a stated time or times in a classroom or similar setting, and not a subsection such as a laboratory or discussion session. Undergraduate class sections are defined as any sections in which at least one degree-seeking undergraduate student is enrolled for credit. Exclude distance learning classes and noncredit classes and individual instruction such as dissertation or thesis research, music instruction, or one-to-one readings. Exclude students in independent study, co-operative programs, internships, foreign language taped tutor sessions, practicums, and all students in one-on-one classes. Each class section should be counted only once and should not be duplicated because of course catalog cross-listings.

**Class Subsections:** A class subsection includes any subsection of a course, such as laboratory, recitation, and discussion subsections that are supplementary in nature and are scheduled to meet separately from the lecture portion of the course. Undergraduate subsections are defined as any subsections of courses in which degree-seeking undergraduate students enrolled for credit. As above, exclude noncredit classes and individual instruction such as dissertation or thesis research, music instruction, or one-to-one readings. Each class subsection should be counted only once and should not be duplicated because of cross-listings.

Using the above definitions, please report for each of the following class-size intervals the number of *class sections* and *class subsections* offered in Fall 2010. For example, a lecture class with 800 students who met at another time in 40 separate labs with 20 students should be counted once in the “100+” column in the class section column and 40 times under the “20-29” column of the class subsections table.

#### Number of Class Sections with Undergraduates Enrolled

##### Undergraduate Class Size (provide numbers)

	2-9	10-19	20-29	30-39	40-49	50-99	100+	Total
<b>CLASS SECTIONS</b>	233	217	328	232	74	93	20	1197

	2-9	10-19	20-29	30-39	40-49	50-99	100+	Total
<b>CLASS SUB-SECTIONS</b>	59	108	92	12	5	8	0	284

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**J. Disciplinary areas of DEGREES CONFERRED**

Degrees conferred between **July 1, 2009 and June 30, 2010**

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Transportation and materials moving				49
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<b>Common Data Set Definitions</b>
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- ◆ **All definitions related to the financial aid section appear at the end of the Definitions document.**
- ◆

## Common Data Set 2010-2011

**Certificate:** See **Postsecondary award, certificate, or diploma.**

**Class rank:** The relative numerical position of a student in his or her graduating class, calculated by the high school on the basis of grade-point average, whether weighted or unweighted.

**College-preparatory program:** Courses in academic subjects (English, history and social studies, foreign languages,

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program desired. For example, a school might offer a two-month program in January, March, May, September, and November; and a three-month program in January, April, and October.

**Diploma:** See **Postsecondary award, certificate, or diploma.**

**Distance learning:** An option for earning course credit at off-campus locations via cable television, internet, satellite classes, videotapes, correspondence courses, or other means.

**Doctor's degree-research/scholarship:** A Ph.D. or other doctor's degree that requires advanced work beyond the master's level, including the preparation and defense of a dissertation based on original research, or the planning and execution of an original project demonstrating substantial artistic or scholarly achievement. Some examples of this type of degree may include Ed.D., D.M.A., D.B.A., D.Sc., D.A., or D.M., and others, as designated by the awarding institution.

**Doctor's degree-professional practice:** A doctor's degree that is conferred upon completion of a program providing the knowledge and skills for the recognition, credential, or license required for professional practice. The degree is awarded after a period of study such that the total time to the degree, including both pre-professional and professional preparation, equals at least six full-time equivalent academic years. Some of these degrees were formerly classified as "first-professional" and may include: Chiropractic (D.C. or D.C.M.); Dentistry (D.D.S. or D.M.D.); Law (L.L.B. or J.D.); Medicine (M.D.); Optometry (O.D.); Osteopathic Medicine (D.O); Pharmacy (Pharm.D.); Podiatry (D.P.M., Pod.D., D.P.); or, Veterinary Medicine (D.V.M.), and others, as designated by the awarding institution.

**Doctor's degree-other:** A doctor's degree that does not meet the definition of a doctor's degree - research/scholarship or a doctor's degree - professional practice.

**Double major:** Program in which students may complete two undergraduate programs of study simultaneously.

**Dual enrollment:** A program through which high school students may enroll in college courses while still enrolled in high school. Students are not required to apply for admission to the college in order to participate.

**Early action plan:** An admission plan that allows students to apply and be notified of an admission decision well in advance of the regular admission cycle.



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**First-time student:** A student attending any institution for the first time at the level enrolled. Includes students enrolled in the fall term who attended a postsecondary institution for the first time at the same level in the prior summer term. Also includes students who entered with advanced standing (college credit earned before graduation from high school).

**First-time, first-year (freshman) student:** A student attending any institution for the first time at the undergraduate level. Includes students enrolled in the fall term who attended college for the first time in the prior summer term. Also includes students who entered with advanced standing (college credits earned before graduation from high school).

**First-year student:** A student who has completed less than the equivalent of 1 full year of undergraduate work; that is, less than 30 semester hours (in a 120-hour degree program) or less than 900 contact hours.

**Freshman:** A first-year undergraduate student.

**\*Freshman/new student orientation:** Orientation addressing the academic, social, emotional, and intellectual issues involved in beginning college. May be a few hours or a few days in length; at some colleges, there is a fee.

**Full-time student (undergraduate):** A student enrolled for 12 or more semester credits, 12 or more quarter credits, or 24 or more contact hours a week each term.

**Geographical residence (as admission factor):** Special consideration in the admission process given to students from a particular region, state, or country of residence.

**Grade point average (academic high school GPA):** The sum of grade points a student has earned in secondary school

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**Master's degree:** An award that requires the successful completion of a program of study of generally one or two full-time equivalent academic years of work beyond the bachelor's degree. Some of these degrees, such as those in Theology (M.Div., M.H.L./Rav) that were formerly classified as "first-professional", may require more than two full-time equivalent academic years of work.

**Minority affiliation (as admission factor):** Special consideration in the admission process for members of designated racial/ethnic minority groups.

**\*Minority student center:** Center with programs, activities, and/or services intended to enhance the college experience of students of color.

**Model United Nations:** A simulation activity focusing on conflict resolution, globalization, and diplomacy. Assuming roles as foreign ambassadors and "delegates," students conduct research, engage in debate, draft resolutions, and may participate in a national Model UN conference.

**Native Hawaiian or Other Pacific Islander:** A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.

**Nonresident alien:** A person who is not a citizen or national of the United States and who is in this country on a visa or temporary basis and does not have the right to remain indefinitely.

**\*On-campus day care:** Licensed day care for students' children (usually age 3 and up); usually for a fee.

**Open admission:** Admission policy under which virtually all secondary school graduates or students with GED equivalency diplomas are admitted without regard to academic record, test scores, or other qualifications.

**Other expenses (costs):** Include average costs for clothing, laundry, entertainment, medical (if not a required fee), and furnishings.

**Out-of-state tuition:** The tuition charged by institutions to those students who do not meet the institution's or state's residency requirements.

**Part-time student (undergraduate):** A student enrolled for fewer than 12 credits per semester or quarter, or fewer than 24 contact hours a week each term.

**\*Personal counseling:** One-on-one or group counseling with trained professionals for students who want to explore personal, educational, or vocational issues.

**Post-baccalaureate certificate:**

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**Private institution:** An educational institution controlled by a private individual(s) or by a nongovernmental agency, usually supported primarily by other than public funds, and operated by other than publicly elected or appointed officials.

**Private for-profit institution:** A private institution in which the individual(s) or agency in control receives compensation, other than wages, rent, or other expenses for the assumption of risk.

**Private nonprofit institution:** A private institution in which the individual(s) or agency in control receives no compensation, other than wages, rent, or other expenses for the assumption of risk. These include both independent nonprofit schools and those affiliated with a religious organization.

**Proprietary institution:** See **Private for-profit institution**.

**Public institution:** An educational institution whose programs and activities are operated by publicly elected or appointed school officials, and which is supported primarily by public funds.

**Quarter calendar system:** A calendar system in which the academic year consists of three sessions called quarters of about 12 weeks each. The range may be from 10 to 15 weeks. There may be an additional quarter in the summer.

**Race/ethnicity:** Category used to describe groups to which individuals belong, identify with, or belong in the eyes of the community. The categories do not denote scientific definitions of anthropological origins. A person may be counted in only one group.

**Race/ethnicity unknown:** The category used to report students or employees whose race and ethnicity are not known.

**Religious affiliation/commitment (as admission factor):** Special consideration given in the admission process for affiliation with a certain church or faith/religion, commitment to a religious vocation, or observance of certain religious tenets/lifestyle.

**\*Religious counseling:** One-on-one or group counseling with trained professionals for students who want to explore religious problems or issues.

**\*Remedial services:** Instructional courses designed for students deficient in the general competencies necessary for a regular postsecondary curriculum and educational setting.

**Required fees:** Fixed sum charged to students for items not covered by tuition and required of such a large proportion of all students that the student who does NOT pay is the exception. Do not include application fees or optional fees such as lab fees or parking fees.

**Resident alien or other eligible non-citizen:** A person who is not a citizen or national of the United States and who has been admitted as a legal immigrant for the purpose of obtaining permanent resident alien status (and who holds either an alien registration card [Form I-551 or I-151], a Temporary Resident Card [Form I-688], or an Arrival-Departure Record [Form I-94] with a notation that conveys legal immigrant status, such as Section 207 Refugee, Section 208 Asylee, Conditional Entrant Parolee or Cuban-Haitian).

**Room and board (charges)—on campus:** Assume double occupancy in institutional housing and 19 meals per week (or maximum meal plan).

**Secondary school record (as admission factor):** Information maintained by the secondary school that may include such things as the student's high school transcript, class rank, GPA, and teacher and counselor recommendations.

**Semester calendar system:** A calendar system that consists of two semesters during the academic year with about 16 weeks for each semester of instruction. There may be an additional summer session.

**Student-designed major:** A program of study based on individual interests, designed with the assistance of an adviser.

**Study abroad:** Any arrangement by which a student completes part of the college program studying in another country. Can be at a campus abroad or through a cooperative agreement with some other institution.

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**\*Summer session:** A summer session is shorter than a regular semester and not considered part of the academic year. It is not the third term of an institution operating on a trimester system or the fourth term of an institution operating on a quarter calendar system. The institution may have 2 or more sessions occurring in the summer months. Some schools, such as vocational and beauty schools, have year-round classes with no separate summer session.

**Talent/ability (as admission factor):** Special consideration given to students with demonstrated talent/abilities in areas of interest to the institution (e.g., sports, the arts, languages, etc.).

**Teacher certification program:** Program designed to prepare students to meet the requirements for certification as teachers in elementary, middle/junior high, and secondary schools.

**Transfer applicant:** An individual who has fulfilled the institution's requirements to be considered for admission (including payment or waiving of the application fee, if any) and who has previously attended another college or university and earned college-level credit.

**Transfer student:** A student entering the institution for the first time but known to have previously attended a postsecondary institution at the same level (e.g., undergraduate). The student may transfer with or without credit.

**Transportation (costs):** Assume two round trips to student's hometown per year for students in institutional housing or daily travel to and from your institution for commuter students.

**Trimester calendar system:** An academic year consisting of 3 terms of about 15 weeks each.

**Tuition:** Amount of money charged to students for instructional services. Tuition may be charged per term, per course, or per credit.

**\*Tutoring:** May range from one-on-one tutoring in specific subjects to tutoring in an area such as math, reading, or writing. Most tutors are college students; at some colleges, they are specially trained and certified.

**Unit:** a standard of measurement representing hours of academic instruction (e.g., semester credit, quarter credit, contact hour).

**Undergraduate:** A student enrolled in a four- or five-year bachelor's degree program, an associate degree program, or a vocational or technical program below the baccalaureate.

**\*Veteran's counseling:** Helps veterans and their dependents obtain benefits for their selected program and provides certifications to the Veteran's Administration. May also provide personal counseling on the transition from the military to a civilian life.

**\*Visually impaired:** Any person whose sight loss is not correctable and is sufficiently severe as to adversely affect educational performance.

**Volunteer work (as admission factor):** Special consideration given to students for activity done on a volunteer basis (e.g., tutoring, hospital care, working with the elderly or disabled) as a service to the community or the public in general.

**Wait list:** List of students who meet the admission requirements but will only be offered a place in the class if space becomes available.

**Weekend college:** A program that allows students to take a complete course of study and attend classes only on weekends.

**White:** A person having origins in any of the original peoples of Europe, the Middle East, or North Africa.

**\*Women's center:** Center with programs, academic activities, and/or services intended to promote an understanding of the evolving roles of women.

**Work experience (as admission factor):** Special consideration given to students who have been employed prior to application, whether for relevance to major, demonstration of employment-related skills, or as explanation of student's academic and extracurricular record.

## Financial Aid Definitions

**External scholarships and grants:** Scholarships and grants received from outside (private) sources that students bring with them (e.g., Kiwanis, National Merit scholarships). The institution may process paperwork to receive the dollars, but it has no role in determining the recipient or the dollar amount awarded.

**Financial aid applicant:** Any applicant who submits **any one of** the institutionally required financial aid applications/forms, such as the FAFSA.

**Indebtedness:** Aggregate dollar amount borrowed through any loan program (federal, state, subsidized, unsubsidized, private, etc.; excluding parent loans) while the student was enrolled at an institution. Student loans co-signed by a parent are