



# Southern Utah University Payroll Department Payroll Redistribution Request

Payroll Expenses  
Move From  
Department Name: \_\_\_\_\_

Payroll Expenses  
Move To  
Department Name: \_\_\_\_\_

Index	Fund	Org	Acct	Prg	Activity
Example, do not use.					
SUU	000100	90300	6260	10	N/A
Index	Fund	Org	Acct	Prg	Activity

Index	Fund	Org	Acct	Prg	Activity
Example, do not use.					
TBIRD	000200	90300	6260	10	N/A
Index	Fund	Org	Acct	Prg	Activity

Total amount to be redistributed (transferred) \$ \_\_\_\_\_

Explanation: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Initiated by: \_\_\_\_\_

Date: \_\_\_\_\_

Account Supervisor: \_\_\_\_\_

Date: \_\_\_\_\_

Budget Office  
or Grant Approval: \_\_\_\_\_

Date: \_\_\_\_\_